

REPUBLICAN PARTY OF BEXAR COUNTY EXECUTIVE COMMITTEE BYLAWS

Article I: NAME

The name of this organization shall be the Republican Party of Bexar County Executive Committee (herein known as the Executive Committee).

Article II: PURPOSE

The purpose of the Executive Committee is to promote Republican Principles and the election of Republican candidates and to promote the positions of the Party. In addition, the Executive Committee shall manage the affairs of the Republican Party of Bexar County (herein known as the Party).

Article III: MEMBERSHIP

Section 1: The Executive Committee shall be composed of the County Chairman, the duly elected Precinct Chairmen for each voting precinct in Bexar County, and the Officers. SREC Committeeman and Committeewoman are ex-officio members of their SD Counties Executive Committees, without the right to make motions or vote.

Section 2: The Executive Committee shall:

- (A) Exercise those powers conferred on it by the Texas Election Code and the Republican Party of Texas;
- (B) Establish general policies to promote Republican Principles and the election of Republican Candidates; and
- (C) Cooperate in carrying out such programs as requested by the Republican Party of Texas or the Republican National Committee.

Section 3: A vacancy in the office of County Chairman, Secretary, or Precinct Chairman shall be filled by election at a meeting of the Executive Committee.

Section 4: When a vacancy occurs in the office of County Chair through death, resignation or ineligibility, the Secretary shall call a special meeting of the Executive Committee within thirty (30) days for the exclusive purpose of filling the vacancy in the office of County Chair. No other business of the Executive Committee may occur until the vacancy is filled, with the exception of a statutory meeting.

Article IV: PROXY VOTING

The use of proxies or proxy voting is prohibited in all matters before the Republican Party of Bexar County, including, but not limited to, votes conducted by the Executive Committee, the Management Committee, and any Standing or Special Committee.

Article V: OFFICERS

Section 1: The officers of the Party shall be the County Chairman, the Secretary, elected by the Executive Committee; and the Vice Chairman, Treasurer and Legal Counsel, appointed by the County Chairman and ratified by a majority vote of the members present and voting at any Executive Committee meeting. The Appointed Officers and the Secretary need not be members of the Executive Committee prior to their appointment or election.

Section 2: These officers shall perform the duties prescribed to them by the pertinent statutes, and the General Rules of the Republican Party of Texas, these Bylaws, any Standing Rules adopted hereunder, and such other duties as may be designated by the Executive Committee or County Chairman.

- (A) Duties of the Chairman shall be to organize the County Party as described above and to preside at all meetings of the County Executive Committee or its subsidiaries; oversee the primary election; and be authorized to designate representatives or staff to perform duties deemed appropriate to complete the requirements of the office.
- (B) The County Vice Chairman shall assist the County Chairman as requested in the execution of the duties of the Chairman.
- (C) The Secretary shall keep the minutes of all meetings of the County Executive Committee, the Management Committee, and any other meetings or committees as directed by the County Chairman.
- (D) The Treasurer shall keep the financial records of the Party and prepare a report of the current financial condition for each County Executive Committee Meeting and Management Committee Meeting. The Treasurer shall also prepare and submit all reports required for compliance with the Internal Revenue Service, the Federal Election Commission and Texas Ethics Commission.

Section 3: The terms of office for the County Chairman and Secretary shall be as provided in the Texas Election Code. Appointed officers shall serve at the pleasure of the County Chairman.

Article VI: MEETINGS OF THE EXECUTIVE COMMITTEE

Section 1: The Executive Committee shall meet at least every one hundred twenty (120) days, including such times as required by the Texas Election Code. It shall meet at the call of the County Chairman or upon written petition of at least twenty percent (20%) of the Executive Committee.

Section 2: The quorum for all non-statutory business meetings shall be twenty-five percent (25%) of the membership excluding vacancies.

Section 3: A quorum for conducting statutory business shall consist of those members present.

Section 4: All Meetings shall be open to any member of the executive committee, and they shall have the right to record the proceedings of any meeting not held in executive session with electronic devices.

Section 5. The County Chairman shall notify all members of a County Executive Committee in advance of any meeting of any committee, including a proposed agenda. Meeting Notice and proposed agenda will be posted to the public RPBC calendar.

Article VII: MANAGEMENT COMMITTEE

Section 1: The Management Committee shall advise and assist the County Chairman and shall act on behalf of the Executive Committee between meetings, subject to the pertinent statutes, the General Rules of the Republican Party of Texas, these Bylaws and any standing rules adopted hereunder.

Section 2: The Management Committee shall be composed of the Officers of the Party and the Members duly elected from each commissioner's precinct of Bexar County who shall be voting members of the Management Committee. The Immediate Past County Chairman shall be a non-voting ex-officio member of the Management Committee.

Section 3: Within the time set by the Party Rules, the County Chairman shall call a caucus of the Precinct Chairs from each County Commissioner's Precinct for the purpose of electing two Management Committee Members.

- (A) Each County Commissioner's Precinct Caucus shall elect one man and one woman, who must be a Precinct Chairman within their respective County Commissioner's Precinct.
The term of office shall be two (2) years.
- (B) Upon resignation or disqualification of a Management Committee Member, the County Chair shall declare a vacancy.
- (C) Disqualification includes, but is not limited to, death, ineligibility to vote, and relocation outside the Voting Precinct from which the Member was elected.
- (D) Within thirty (30) days after the declaration of vacancy, the County Chair shall call a Caucus of the Precinct Chairs from that Member's County Commissioner's Precinct for the purpose of electing a new Management Committee member to serve the unexpired term.
- (E) At least fourteen (14) days prior to any caucus under this section, notice of the caucus shall be sent, via United States Postal Service, to all Precinct Chairs for the respective County Commissioner's Precinct.

Article VIII: MEETINGS OF THE MANAGEMENT COMMITTEE

Section 1: The Management Committee shall meet at least monthly at the call of the County Chairman.

Section 2: Only members of the Management Committee and Executive Committee shall have the right to speak, except by general consent of the Committee.

Section 3: A majority of the voting members of the Management Committee shall constitute a quorum at any meeting of the Committee.

Article IX: STANDING AND SPECIAL COMMITTEES

Section 1: Standing committees shall be appointed to develop plans and to make recommendations to the Executive Committee and to the Management Committee, and to implement such actions as directed by the County Chairman, the Executive Committee or the Management Committee.

Section 2: The Standing Committees shall include: (1) Candidate Recruitment and Appointments; (2) Finance; (3) Budget; (4) Campaign Activities; and (5) Volunteer Recruitment.

Section 3: The County Chairman may appoint such special committees as deemed necessary to carry out the work of the Party.

Section 4: The County Chairman shall appoint the chairman and the members of each committee and they shall serve at the pleasure of the County Chairman. The County Chairman shall be an ex-officio member of all committees.

Section 5: Committees shall meet at the call of the Committee Chairman or of the County Chairman.

Article X: PARLIAMENTARY AUTHORITY

All Committees of the Republican Party of Bexar County shall be governed by the current edition of *Robert's Rules of Order, Newly Revised*, unless those rules are inconsistent with the Statutes of the State of Texas and the Election Code, the General Rules of the Republican Party of Texas, the Republican National Committee, or these Bylaws, and any rules adopted by the Executive Committee.

Article XI: AMENDMENT OF BYLAWS

These Bylaws may be amended by a two-thirds (2/3) vote of the members of the Executive Committee present and voting at any meeting of the Executive Committee, as long as text of the intended amendment has been provided to the Executive Committee meeting at a previous meeting held at least thirty (30) days prior. The text shall be included in the next meeting notice.

Originally adopted June 30, 1988, by the Republican Party of Bexar County Executive Committee.

Amended May 10, 2010 by the Republican Party of Bexar County Executive Committee.

Amended May 19, 2015 by the Republican Party of Bexar County Executive Committee.

Amended by vote at CEC meeting on June 13, 2016.

Adopted August 26, 2019 by the RPBC CEC by Suspension/Substitution of RPBC Bylaws adopted July 24, 2019