

# **Standing Rules**

## **Republican Party of Bexar County**

### **Rule No. 1**

Rules of Order relate to the details of the administration of meetings of the Republican Party of Bexar County Executive Committee, herein known as the Executive Committee. Additional supplemental rules may be adopted by majority vote and at any meeting of the Executive Committee without previous notice, provided new Rules do not conflict with or amend any existing rules. The Rules of Order may be suspended or amended by two-thirds (2/3) vote of the members present and voting at any meeting, except the Organizational Meeting, of the Executive Committee without previous notice.

### **Rule No. 2**

The Constitution and Statutes of the United States and the State of Texas, the General Rules of the Republican Party of Texas, the Bylaws of the Republican Party of Bexar County, and these Rules of Order shall govern the proceedings of the Executive Committee and its subcommittees. The current edition of *Robert's Rules of Order Newly Revised* shall be the parliamentary authority insofar as it is applicable and not inconsistent with the Constitutions and Statutes, Party Rules, RPBC Bylaws, and the Rules herein set forth.

### **Rule No. 3**

A resolution or a motion longer than one simple sentence should be prepared in advance of the meeting and should be put in writing before it is offered. It is recommended that the text of the motion be delivered to the Secretary prior to the meeting. The text of the motion shall be presented to the body in a manner clearly visible to all members.

### **Rule No. 4**

To make a motion, a member must obtain the floor. After being recognized by the Chair and before otherwise addressing the body, the member shall state the member's name, precinct, and the purpose for which he sought recognition.

### **Rule No. 5**

Debate on any motion or resolution shall be limited to three (3) speakers in favor, and shall alternate with three (3) speakers against, with each speaker limited to two (2) minutes each. Additionally, no speaker shall speak more than once on the same motion. Debate may be extended by majority vote of the body.

For the presiding chair to participate in debate, the presiding officer shall relinquish the chair to the highest-ranking officer present. The presiding officer who relinquished the chair then shall not return to it until the pending main question has been disposed of.

### **Rule No. 6**

When a member has the floor, that member shall address all questions, comments, and motions to the presiding officer.

## **Rule No. 7**

In contested elections for any given position, the vote shall be conducted by secret ballot. At least two (2) Tellers shall be appointed to count the results on the ballots. Each candidate shall be permitted to appoint a watcher. If no candidate receives a majority of the votes cast, excluding blanks and abstentions, a run-off shall be conducted between the two nominees receiving the highest number of votes.

Nominating speeches, seconding speeches, and the candidate's speech shall not exceed an aggregate time of three (3) minutes in the order determined by lot of the nominees. The candidates may distribute written material describing their qualifications to the Executive Committee members.

## **Rule No. 8**

The order of business for the Executive Committee shall be:

- I. Call to Order and Opening Ceremonies
- II. Adoption of the Agenda
- III. Determination of a Quorum
- IV. Reading and Approval of Minutes
- V. Reports of Officers, Boards, and Standing Committees
- VI. Reports of Special Committees
- VII. Special Orders
- VIII. Unfinished Business
- IX. New Business
- X. Adjournment

Recommendations by officers, boards, or standing committees shall be presented in the form of a motion followed by member debate and a vote of the Executive Committee.

## **Rule No. 9**

Precinct Chairs shall wear badges, with their name, precinct, and senate district affixed, and they shall sit in their designated areas.

## **Rule No. 10**

An official audio recording of each Executive Committee Meeting shall be made by the Secretary and shall be kept on file. Members may also record, but such recordings shall not be considered part of the official record.

## **Rule No. 11**

The officers, members, and guests shall maintain decorum during the proceedings of all meetings.

Adopted July 24, 2018 by the Republican Party of Bexar County Executive Committee.